

# Confidentiality Agreement

*A Confidentiality Agreement for this purpose is "an agreement under which HCC Network and its potential intern/clinical student/shadowing student agree on the use, disclosure, limitation/prohibition, and return of information defined as confidential/proprietary. It is used when the HCC Network begins discussions with its potential intern/clinical student/shadowing student to set forth the terms and conditions related to confidentiality of information shared during their time at HCC Network as well as after the expiration of the designated time at HCC Network."*

## SCOPE OF CONFIDENTIAL INFORMATION

"Confidential Information" shall mean any and all information disclosed by a Party that is confidential and/or proprietary information relating to the business, financial, and strategic condition of such Party, which may be in written, oral, or electronic format ("Confidential Information"). In addition, the terms, and conditions of any agreements between the Parties shall be considered Confidential Information. The term Confidential Information shall not include information that is or becomes publicly available through no fault of either Party.

## PROHIBITION AND LIMITATION OF DISCLOSURE

- A. Each Party acknowledges that the Confidential Information furnished by the other Party during the course of the time with HCC Network is a valuable, special, and unique asset of the Party furnishing such Confidential Information (hereinafter, the "Furnishing Party"). Accordingly, each Party agrees that, except as specifically provided herein, it will not disclose to any person, institution, entity, company, or any other third party, directly or indirectly, any Confidential Information, without the prior written consent of the Furnishing Party.
- B. Each Party agrees that it will use best efforts to keep confidential the Confidential Information received from the other Party. Further, each Party agrees that Confidential Information shall be disclosed to members of its Board, staff, contractors, or other agents only: (1) on a need-to-know basis, and (2) for the purpose of planning and due diligence review contemplated by this Agreement.

## USE OF CONFIDENTIAL INFORMATION

Each Party agrees not to use the Confidential Information of the other Party for its own benefit or for the benefit of any third party.

## PERMISSIBILITY OF DISCLOSURE

Nothing in this Agreement shall prohibit a Party from making any disclosure of Confidential Information that, in the good faith opinion of the attorneys for such Party making the disclosure, is required by law. If disclosure of the Confidential Information is required, the Party making the disclosure shall promptly notify the Furnishing Party, and shall exercise reasonable efforts to obtain, or to permit the Furnishing Party to obtain, a court order or other reliable assurance that confidential treatment shall be accorded to the disclosed Confidential Information.

## REPRESENTATIONS

Each Party warrants that, to its knowledge as of the Effective Date and at the time of any subsequent disclosure, it is permitted to disclose to the other Party, as provided herein, its respective Confidential Information and that such disclosure does not, and will not, violate the rights of any third party.

## RETURN OF CONFIDENTIAL INFORMATION

Each Party shall retain title and all rights to the Confidential Information that it has disclosed to the other Party. Upon request, or upon termination of this Agreement discussions between the Parties, each Party agrees to promptly return to the other Party all Confidential Information furnished by such Party. Each Party further agrees that it will not retain any electronic or paper copies, extracts, or other reproductions, in whole or in part, of such returned Confidential Information.



**REMEDIES FOR VIOLATION**

The Parties agree that the disclosure of Confidential Information, without the express written consent of the Party that furnished such Confidential Information, will cause such Party irreparable harm. Each Party shall have the right to enjoin the other Party or Parties from any disclosure or threatened disclosure of Confidential Information in violation of this Agreement. The right to injunctive relief shall be in addition to other rights and/or legal remedies which a Party may have against the other Party upon actual or threatened violation of this Agreement.

**TERM AND TERMINATION**

This Agreement shall become effective on \_\_\_\_\_ and shall remain in full force until completion of training.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

Student

**MAHEC/AHEC Signature:** Stephanie Taylor

**Date:** \_\_\_\_\_

Stephanie Taylor  
Director of AHEC

